

ENGINEERED PERFORMANCE STANDARDS

BOOK NUMBER - 05

JANITORIAL



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EPS SUPPLEMENTAL DATA
CRAFT DELAY ALLOWANCE, JOB PREPARATION

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FLOORS/STAIRS: Dust Mop, & Sweep.

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:
: FLOORS/STAIRS: Dust Mop and Sweep
: Dust mopping is carried out on smooth floors; vinyl or asphalt
:   tile, ceramic tile, terrazzo or smooth cement.
:   Sweeping applies to rough floors; rough cast concrete.
:   Values include travel within buildings.
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TASK TIME STANDARDS LISTING

JT 001	(dust mop)	STAIRS		
JT 002	(dust mop)	OPEN AREAS	: corridors	/lobbies
			landings	/washrooms
JT 003	(dust mop)	WORKSTATIONS	: offices	/machine rooms
			work rooms	/reproduction room
JT 004	(dust mop)	CLASSROOM TYPE	: training room/dining hall	
			auditoriums	/conference rooms
JT 005	(sweep)	STAIRS		
JT 006	(sweep)	OPEN AREAS	: corridors	/lobbies
			landings	/washrooms
JT 007	(sweep)	WORKSTATIONS	: offices	/machine rooms
			work rooms	/reproduction room
JT 008	(sweep)	CLASSROOM TYPE	: training room/dining hall	
			auditoriums	/conference rooms

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 001	Dust mop stairs.
	000.00157 hours per steps
JT 002	Dust mop corridors, lobbies, washrooms or landings. Three percent of all open areas consist of landings.
	000.01048 hours per 100 square feet
JT 003	Dust mop offices, machine rooms, reproduction rooms and work rooms of all types.
	000.01644 hours per 100 square feet
JT 004	Dust mop classrooms, training rooms, conference rooms, auditoriums, dining halls or similar.
	000.02406 hours per 100 square feet

JT 005 Sweep stairs.

000.00235 hours per steps

JT 006 Sweep corridors, lobbies, washrooms, or landings.

000.01498 hours per 100 square feet

JT 007 Sweep offices, machine rooms, reproduction rooms and work rooms of all types.

000.02014 hours per 100 square feet

JT 008 Sweep classrooms, training rooms, conference rooms, auditoriums, dining halls or similar.

000.02726 hours per 100 square feet

FLOORS/STAIRS: Machine Scrub/Damp Mop, Wet Mop, Wax, Strip
& Rewax

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:
: FLOORS/STAIRS: Damp Mop, Wet Mop, Wax, Strip and Rewax.
:   Wet mopping includes drying off with a mop.
:   Waxing covers the application (by mop) of a water/wax emulsion
:   but does not include floor cleaning.
:   Strip and rewax includes apply stripper with mop, dry off and
:   apply water/wax emulsion.
:   All values include travel within buildings.
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TASK TIME STANDARDS LISTING

JT 011	(machine scrub)	OPEN AREAS	
JT 009	(damp mop)	STAIRS	
JT 012	(damp mop)	OPEN AREAS	: corridors /lobbies landings /washrooms
JT 016	(damp mop)	WORKSTATIONS	: offices /machine rooms work rooms /reproductionrooms
JT 020	(damp mop)	CLASSROOM TYPE	: training room/dining halls auditoriums /conference rooms
JT 010	(wet mop)	STAIRS	
JT 014	(wet mop)	OPEN AREAS	: corridors /lobbies landings /washrooms
JT 018	(wet mop)	WORKSTATIONS	: offices /machine rooms work rooms /reproduction room
JT 022	(wet mop)	CLASSROOM TYPE	: training room/dining halls auditoriums /conference rooms
JT 013	(wax)	OPEN AREAS	: corridors /lobbies landings /washrooms
JT 017	(wax)	WORKSTATIONS	: offices /machine rooms work rooms /reproduction room
JT 021	(wax)	CLASSROOM TYPE	: training room/dining halls auditoriums /conference rooms
JT 015	(strip&rewax)	OPEN AREAS	: corridors /lobbies landings /wash rooms
JT 019	(strip&rewax)	WORKSTATIONS	: offices /machine rooms work rooms /reproduction room
JT 023	(strip&rewax)	CLASSROOM TYPE	: training room/dining halls auditoriums /conference rooms

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 011	Machine scrub - unobstructed areas.
	000.04513 hours per 100 square feet
JT 009	Damp mop stairs.
	000.00369 hours per steps
JT 012	Damp mop floor - light soil - move no, or one object per 100 square feet.
	000.02992 hours per 100 square feet
JT 016	Damp mop floor - light soil - move two to six objects per 100 square feet.
	000.03526 hours per 100 square feet
JT 020	Damp mop floor - light soil move seven or more objects per 100 square feet.
	000.04238 hours per 100 square feet
JT 010	Wet mop stairs.
	000.00939 hours per steps
JT 014	Wet mop floor - heavy soil move no, or one object per 100 square feet.
	000.06002 hours per 100 square feet
JT 018	Wet mop floor - heavy soil - move two to six objects per 100 square feet.
	000.06535 hours per 100 square feet
JT 022	Wet mop floor - heavy soil - move seven or more objects per 100 square feet.
	000.07247 hours per 100 square feet
JT 013	Wax floor (following cleaning) with mop - move no, or one object per 100 square feet.
	000.04978 hours per 100 square feet

JT 017	Wax floor (following cleaning) with mop - move two to six objects per 100 square feet.
	000.05512 hours per 100 square feet
JT 021	Wax floor (following cleaning) with mop - move seven or more objects per 100 square feet.
	000.06224 hours per 100 square feet
JT 015	Strip and rewax floor - move no or one object.
	000.10802 hours per 100 square feet
JT 019	Strip and rewax floor - move two to six objects per 100 square feet.
	000.11336 hours per 100 square feet
JT 023	Strip and rewax floor - move seven or more objects per 100 square feet.
	000.12048 hours per 100 square feet

FLOORS/STAIRS: Buff, Machine Wax, Spray Clean & Buff.

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: Floors: Buff, Machine Wax, Spray Clean With Disc Machine
: Dust mopping or sweeping is normally carried out prior to the
: use of a disc machine. However, time for dust mop/sweep is not
: included in these values, since buffing, waxing etc. should be
: scheduled immediately following routine floor mopping/sweeping.
: Apply paste wax and buff includes spreading the wax on a pad and
: changing pads. Travel within buildings is included.
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TASK TIME STANDARDS LISTING

JT 024	OPEN AREAS	: corridors	/lobbies
	(buff only)	landings	/washrooms
JT 025	OPEN AREAS	: corridors	/lobbies
	(apply paste wax & buff)	landings	/washrooms
JT 026	OPEN AREAS	: corridors	/lobbies
	(spray clean & buff)	landings	/washrooms
JT 027	WORKSTATIONS	: offices	/machine rooms
	(buff only)	workrooms	/reproduction room
JT 028	WORKSTATIONS	: offices	/machine rooms
	(apply paste wax & buff)	workrooms	/reproduction room
JT 029	WORKSTATIONS	: offices	/machine rooms
	(spray clean & buff)	workrooms	/reproduction room
JT 030	CLASSROOM TYPE	: training rooms/dinning halls	
	(buff only)	auditoriums	/conference rooms
JT 031	CLASSROOM TYPE	: training rooms/dinning halls	
	(apply paste wax & buff)	auditoriums	/conference rooms
JT 032	CLASSROOM TYPE	: training rooms/dinning halls	
	(spray clean & buff)	auditoriums	/conference rooms

JT 024	Machine buff corridors, lobbies, landings or washrooms. 000.02347 hours per 100square feet
JT 025	Apply paste wax and buff with machine; corridors, lobbies, landings and washrooms. 000.04694 hours per 100 square feet
JT 026	Spray clean and machine buff corridors, lobbies, landings or washrooms. 000.05987 hours per 100 square feet
JT 027	Machine/buff offices, machine rooms, reproduction rooms, workrooms of all types. 000.02881 hours per 100 square feet
JT 028	Apply paste wax and buff with machine; offices, machine room, reproduction rooms, workrooms of all types. 000.05762 hours per 100 square feet
JT 029	Spray clean and machine buff offices, machine rooms, reproduction rooms and workrooms of all types. 000.06520 hours per 100 square feet
JT 030	Machine buff classrooms, training rooms, conference rooms, auditoriums, dining halls. 000.03593 hours per 100 square feet
JT 031	Apply paste wax and buff with machine; classrooms, training rooms, conference rooms, auditoriums, and dining halls. 000.07185 hours per 100 square feet
JT 032	Spray clean and machine buff classrooms, training rooms, conference rooms, auditoriums, dining halls. 000.07232 hours per 100 square feet

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: Floors; Raised Decking, Computer Spaces: Strip and Wax, Damp Mop
: Floors; Concrete: Prepare for Sealing, Seal and Routine
: Maintenance After Sealing
: Only damp mopping of the new type "no wax tile" is required or
: authorized after initial cleaning and/or as recommended by the
: manufacturer. Routine maintenance of sealed concrete is
: performed by damp mopping with cold water on a three to four
: month schedule depending on traffic; an occasional additional
: sealing may be required. Sealing step would be eliminated if
: concrete is cleaned for epoxy or urethane application, but could
: be used as a routine maintenance procedure after curing, on a
: three to six month cycle.
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TASK TIME STANDARDS LISTING

JT 136	(strip&rewax)w/buff machine	RAISED DECKING IN COMPUTER SPACES old type vinyl asphalt/100sq.ft.
JT 137	(damp mop only)	RAISED DECKING IN COMPUTER SPACES new no wax vinyl /100sq.ft.
JT 138	(prepare for sealing)	CONCRETE FLOORS smooth to med. smooth surfaces
JT 139	(seal concrete)	CONCRETE FLOORS smooth to med.smooth
JT 140	(routine maintenance)	SEALED FLOORS smooth to med.smooth

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

- JT 136 Strip and wax vinyl/vinyl asbestos tile on raised decking in computer spaces (old type tile) per 100 square feet using 3M Dri-strip or Wet-strip and disc cleaner/buffer (15" to 20") machine.
- 000.15320 hours per 100 square feet
- JT 137 Damp mop raised decking in computer spaces, (new type; no wax required). Note: Only damp mopping required or authorized after initial cleaning.
- 000.07052 hours per 100 square feet
- JT 138 Prepare concrete surface (smooth to medium smooth) for sealing, clean and bleach with a 95% water, 5% cleaning solution and trisodium (powdered) emulsified solution. Note: Extreme caution with use required.
- 000.15864 hours per 100 square feet
- JT 139 Seal concrete initial or additional application (smooth to medium-smooth surface) with emulsified liquid solution, (over and under or equivalent) non-slip.
- 000.10061 hours per 100 square feet
- JT 140 Maintenance of previously sealed concrete (smooth to medium-smooth surface) mopping. Normal maintenance: Mopping with cold water every three to six months depending on traffic.
- 000.15601 hours per 100 square feet

STAIRS/RAMPS-INTERIOR/EXTERIOR: Sweep, dust mop, damp mop, wet mop.

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: Stairs, Ramps; Interior/Exterior: Sweep, Dust, Damp or Wet Mop
: Flight: A continuous series of stairs, ground to floor and/or
: floor to floor, etc.
: Landing: A platform or floor between flights of stairs or
: interrupting a flight of stairs.
: Sweep, dust, damp/wet mopping of interior stairs and landings
: is carried out on smooth floors; vinyl or asphalt tile, terrazzo
: or smooth cement. Stairs time is based on 5' to 8' wide steps.
: Sweeping applies to rough floors; rough cast cement, brick,
: stone, broken tile, terrazzo and applies to exterior stairs and
: exterior and interior handicapped ramps (non-slip surfaces).
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TASK TIME STANDARDS LISTING

JT 119	(sweep)	INTERIOR STAIRS-	16 steps with landing
JT 120	(dust)	INTERIOR STAIRS-	16 steps with landing
JT 121	(damp mop)	INTERIOR STAIRS-	16 steps with landing
JT 122	(wet mop)	INTERIOR STAIRS-	16 steps with landing
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JT 123	(sweep)	INTERIOR STAIRS-	21 steps with landing
JT 124	(dust)	INTERIOR STAIRS-	21 steps with landing
JT 125	(damp mop)	INTERIOR STAIRS-	21 steps with landing
JT 126	(wet mop)	INTERIOR STAIRS-	21 steps with landing
.			
JT 127	(sweep)	EXTERIOR STAIR ENTRANCE-	2 steps with landing
JT 128	(sweep)	EXTERIOR STAIR ENTRANCE-	4 steps with landing
JT 129	(sweep)	EXTERIOR STAIR ENTRANCE-	6 steps with landing
JT 130	(sweep)	EXTERIOR STAIR ENTRANCE-	8 steps with landing
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JT 131	(sweep)	HANDICAP RAMPS	8 ft long
JT 132	(sweep)	HANDICAP RAMPS	10 ft long
JT 133	(sweep)	HANDICAP RAMPS	16 ft long
JT 134	(sweep)	HANDICAP RAMPS	20 ft long
JT 135	(sweep)	HANDICAP RAMPS	30 ft long

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 119	Sweep landings, flight of stairs, interior, average of 16 steps per flight and 36 square feet per landing. 000.04500 hours per flights
JT 120	Dust mop landings, flight of stairs, interior, average of 16 steps per flight and 36 square feet per landing. 000.02875 hours per flights
JT 121	Damp mop landings, flight of stairs, interior, average of 16 steps per flight and 36 square feet per landing. 000.06981 hours per flights
JT 122	Wet mop landings, flight of stairs, interior, average of 16 steps per flight and 36 square feet per flight. 000.17185 hours per flights
JT 123	Sweep flight of stairs, interior, average of 21 steps per flight and 51 square feet landings. 000.05984 hours per flights
JT 124	Dust mop flight of stairs, interior, average of 21 steps per flight and 51 square feet per landing. 000.03811 hours per flights
JT 125	Damp mop flight of stairs, interior, average of 21 steps per light and 51 square feet of landings. 000.09275 hours per flights
JT 126	Wet mop flight of stairs, interior, average of 16 steps per flight and 51 square feet per landing. 000.22780 hours per flights
JT 127	Sweep flight of stairs, exterior, two steps with landing (landing 4" to 10" below first floor level). Average of 50 square feet per landing (stair - average 5ft to 8ft in length). 000.01498 hours per flights
JT 128	Sweep flight of stairs, exterior, four steps with landing (landing 4" to 10" below first floor level). Average 50 square feet per landing (stair - average 5ft to 8ft in length). 000.01968 hours per flights

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 129 Sweep flight of stairs, exterior, six steps with landing (landing 4" to 10" below first floor level). Average 50 square feet per landing (stair - average 5ft to 8ft in length).

000.02438 hours per flights

JT 130 Sweep flight of stairs, exterior, eight steps with landing (landing 4" to 10" below first floor level). Average 50 square feet per landing (stair - average 5ft to 8ft in length).

000.02908 hours per flights

JT 131 Sweep handicapped ramp, interior or exterior, with push broom, 8ft long by 4ft wide.

000.00658 hours per 8 foot ramps

JT 132 Sweep handicapped ramp, interior or exterior, with push broom, 10ft long by 4ft wide.

000.00822 hours per 10 foot ramps

JT 133 Sweep handicapped ramp, interior or exterior, with push broom, 16ft long by 4ft wide.

000.01316 hours per 16 foot ramps

JT 134 Sweep handicapped ramp, interior or exterior, with push broom, 20ft long by 4ft wide.

000.01645 hours per 20 foot ramps

JT 135 Sweep handicapped ramp, interior or exterior, with push broom, 30ft long by 4ft wide.

000.02467 hours per 30 foot ramps

VACUUM: Carpets, rugs, fluorescent lights & blinds.

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: Carpets, Rugs, Fluorescent Lights, Ventilators and Blinds:
: Vacuum Clean
: Vacuum floors applies to rugs and carpets. Ventilators include
: the area surrounding the grill. Emptying full bags/container is
: included. Travel time within the buildings is also included.
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TASK TIME STANDARDS LISTING

JT 033	(large ride on vacuum sweeper)	SWEEP/VACUUM-floors	OPEN AREAS
JT 034	(domestic or industrial vacuum)	-corridors/lobbies/	
		OPEN AREAS	landings/washrooms
JT 035	(domestic or industrial vacuum)	-offices/machine/	
		WORKSTATIONS	work/& reproduction rooms
JT 036	(domestic or industrial vacuum)	-training& confe-	
		CLASSROOM	rence rooms/dining halls/auditoriums
JT 037	(vacuum)	FLUORESCENT LIGHTS	fixtures
JT 038	(vacuum)	VENTILATORS	fixtures
JT 039	(vacuum)	VENETIAN BLINDS	fixtures

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 033	Machine sweep/vacuum large open area with ride-on machine.
	000.04332 hours per 1000 square feet
JT 034	Vacuum rug or carpet in corridor, lobby, landings or other large open areas with industrial or domestic vacuum cleaner.
	000.04434 hours per 100 square feet
JT 035	Vacuum rug or carpet in office areas, reception rooms, lounges and similar areas.
	000.04968 hours per 100 square feet
JT 036	Vacuum rug or carpet in conference rooms, classrooms, training rooms or auditoriums.
	000.05680 hours per 100 square feet
JT 037	Vacuum fluorescent light fixtures.
	000.01088 hours per fixtures

JT 038 Vacuum ventilator outlets and surrounding areas.

000.06945 hours per vents

JT 039 Vacuum venetian blinds.

000.07246 hours per blinds

SHAMPOO/CLEAN: Rugs & Carpets.

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: Rugs and Carpets: Shampoo/Clean
: Values do not include the prior vacuum cleaning of the carpet.
: Steam jet shampooing includes brushing the carpet following
: cleaning. Disc or cylindrical cleaning includes vacuuming after
: the foam has dried. Travel time within the buildings is also
: included.
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TASK TIME STANDARDS LISTING

JT 102	(steam jet machine-shampoo)	-corridors /lobbies
	OPEN AREAS	/landings
JT 103	(steam jet machine-shampoo)	-offices/machine/work
	WORK AREAS	/reproduction rooms
JT 104	(steam jet machine-shampoo)	-dining halls/training
	CLASSROOM	rooms/conf/auditorium
JT 105	(disc or cylinder brush machine & canister vacuum-shampoo)	
	ANY AREA	
JT 171	Clean using dry scrubbing and buffing method	
	MEDIUM SOILED - incl. moving of	light obstructions
JT 172	Clean using dry scrubbing and buffing method	
	HEAVY SOILED - incl. moving of	light obstructions
JT 173	Clean using dry scrubbing and buffing method	
	MEDIUM SOILED - no obstructions	
JT 174	Clean using dry scrubbing and buffing method	
	HEAVY SOILED - no obstructions	

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

- JT 102 Corridors, lobbies, landings and open areas: Shampoo with steam-jet machine.
000.00093 hours per Square Feet of Floor Space
- JT 103 Offices, machine rooms and other general areas: Shampoo rug or carpet with steam-jet machine.
000.00098 hours per Square Feet of Floor Space
- JT 104 Classrooms, training rooms, conference rooms, auditoriums - shampoo rug or carpet with steam-jet machine.
000.00105 hours per Square Feet of Floor Space
- JT 105 Any area - shampoo rug or carpet with disc or cylindrical brush machine and canister vacuum.
000.32876 hours per 100 square feet
- JT 171 Clean carpet using dry scrubbing and buffing method. Medium soiled (less than 1 spot per sq ft). Includes: prep. scrubbing buffing machines and 1-gal pressurized tanks, moving light obstructions, spraying carpet with cleaning solution and soiled spots with solvent, operating scrubbing/buffing machines and turning scrubbing/buffing pads.
000.11199 hours per JOB SETUP TIME
000.00178 hours per sq. ft. of carpet to clean
- JT 172 Clean carper using dry scrubbing and buffing method. Heavy soiled (1 spot or more per sq ft). Includes: preparing scrubbin /buffing machines and 1-gal pressurized tanks, moving light obstructions, spraying carpet with cleaning solution and soiled spots with solvent, operating scrubbing/buffing machines and turning scrubbing/buffing pads.
000.11199 hours per JOB SETUP TIME
000.00304 hours per sq. ft. of carpet to clean
- JT 173 Clean carpet using dry scrubbing and buffing method. Medium soiled (less than 1 spot per sq ft). Includes: prep. scrubbing/buffing machine and 1-gal pressurized tanks, spraying carpet with cleaning solution and soiled spots with solvent, operating scrubbing/buffing machine and turning scrubbing/buffing pads. Moving of obstructions is not included.
000.11199 hours per JOB SETUP TIME
000.00176 hours per sq. ft. of carpet to clean

JT 174 Clean carpet using dry scrubbing and buffing method. Heavy soiled (1 spot or more per sq ft). Includes: prep. scrubbing/buffing machine and 1-gal pressurized tanks, spraying carpet with cleaning solution and soiled spots with solvent, operating scrubbing/buffing machines and turning scrubbing/buffing pads. Moving of obstructions is not included.

000.11199 hours per JOB SETUP TIME

000.00302 hours per sq. ft. of carpet to clean

DUST-low level: under 6ft-6" high.

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: Low Level (Up To 6'-6" High), Furniture, Ledges, Etc.: Dust
: Dusting is carried out either with an impregnated cloth or with
: a damp cloth. Each five occurrences include one full dusting and
: 4 top only dustings. Tables, desks, chairs, pictures, large
: cabinets, venetian blinds, bookcases and typewriter stands are
: dusted on one of five occasions. Only 1/3 of the filing
: cabinets are dusted. Approximately 2/3 of all filing cabinets
: are inaccessible for dusting. Executive offices are occupied by
: only one person per office. General office may include
: clerical, administration, professional, etc., and may be open or
: partitioned. Corridors include cleaning drinking fountains.
: Travel within buildings is included.
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:

TASK TIME STANDARDS LISTING

JT 049	CORRIDOR or LOBBY	excluding	venetian blinds
JT 049A	CORRIDOR or LOBBY	including	venetian blinds
JT 050	DRAFTING ROOMS	excluding	venetian blinds
JT 050A	DRAFTING ROOMS	including	venetian blinds
JT 051	DUPLICATING or MACHINE ROOMS	excluding	venetian blinds
JT 051A	DUPLICATING or MACHINE ROOMS	including	venetian blinds
JT 050	DRAFTING ROOMS	excluding	venetian blinds
JT 050A	DRAFTING ROOMS	including	venetian blinds
JT 053	GENERAL OFFICE	excluding	venetian blinds
JT 053A	GENERAL OFFICE	including	venetian blinds
JT 054	EXECUTIVE OFFICE	excluding	venetian blinds
JT 054A	EXECUTIVE OFFICE	including	venetian blinds
JT 055	CONFERENCE ROOMS	excluding	venetian blinds
JT 055A	CONFERENCE ROOMS	including	venetian blinds
JT 056	LIBRARY	excluding	venetian blinds
JT 056A	LIBRARY	including	venetian blinds
JT 057	CLASROOMS/TRAINING ROOMS/AUDITORIUMS		venetian blinds are not applicable

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 049 Corridor or lobby - dust (low level - up to 6.5ft) and clean drinking fountains. Top dusting only is carried out on 4 occasions in 5. Full dusting is carried out 1 in 5 occasions. No venetian blinds.

000.01352 hours per 100 square feet

JT 049A Corridor or lobby - Dust (low level - up to 6.5ft) and clean drinking fountains. Top dusting only is carried out on 4 occasions in 5. Full dusting is carried out 1 in 5 occasions. Venetian blinds are dusted on 1 occasion in 5.

000.01765 hours per 100 square feet

JT 050 Drafting room - Dust (low level - up to 6.5ft). Top dusting is carried out on 4 occasions in 5. Full dusting is carried out 1 occasion in 5. Only 1/3 of filing cabinets are dusted (other cabinets are not accessible). No venetian blinds.

000.02256 hours per 100 square feet

JT 050A Drafting room - Dust (low level - up to 6.5ft) including venetian blinds. Top dusting is carried out on 4 occasions in 5. Full dusting is carried out on 1 occasion in 5. Only 1/3 of filing cabinets are dusted (other cabinets are not accessible).

000.02904 hours per 100 square feet

JT 051 Duplicating or machine room - dust (low level - up to 6.5ft). Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out 1 of 5 occasions. No venetian blinds.

000.02165 hours per 100 square feet

JT 051A Duplicating or machine room - Dust (low level - up to 6.5ft) including venetian blinds. Venetian blinds are dusted on 1 occasion in 5. Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions.

000.02460 hours per 100 square feet

JT 050 Drafting room - Dust (low level - up to 6.5ft). Top dusting is carried out on 4 occasions in 5. Full dusting is carried out 1 occasion in 5. Only 1/3 of filing cabinets are dusted (other cabinets are not accessible). No venetian blinds.

000.02256 hours per 100 square feet

JT 050A Drafting room - Dust (low level - up to 6.5ft) including venetian blinds. Top dusting is carried out on 4 occasions in 5. Full dusting is carried out on 1 occasion in 5. Only 1/3 of filing cabinets are dusted (other cabinets are not accessible).

000.02904 hours per 100 square feet

JT 053 General office area - Dust (low level up to 6.5ft) Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions. Tables, desks, large cabinets, bookcases, and typewriter stands are dusted on 1 of 5 occasions. Only 1/3 of filing cabinets are dusted (others are not due to inaccessibility). No venetian blinds.

000.02673 hours per 100 square feet

JT 053A General office area - Dust (low level - up to 6.5ft) including venetian blinds. Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions. Tables, desks, and typewriter stands are dusted on 1 of 5 occasions. Only 1/3 of filing cabinets are dusted.

000.03086 hours per 100 square feet

JT 054 Executive office area - Dust (low level - up to 6.5ft). Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions. Tables, desks, pictures, bookcases, and typewriter stands are dusted on 1 of 5 occasions. No venetian blinds.

000.02704 hours per 100 square feet

JT 054A Executive office area - Dust (low level - up to 6.5ft) including venetian blinds. Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions. Tables, desks, pictures, bookcases, typewriter stands, and venetian blinds are dusted on 1 of 5 occasions.

000.03293 hours per 100 square feet

JT 055 Conference room - Dust (low level - up to 6.5ft). Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions. No venetian blinds.

000.04928 hours per 100 square feet

JT 055A Conference room - Dust (low level - up to 6.5ft) including venetian blinds. Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions.

000.05458 hours per 100 square feet

JT 056 Library - Dust (low level - up to 6.5ft).Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions. No venetian blinds.

000.05822 hours per 100 square feet

JT 056A Library - Dust (low level - up to 6.5ft) including venetian blinds. Top dusting is carried out on 4 of 5 occasions. Full dusting is carried out on 1 of 5 occasions.

000.06351 hours per 100 square feet

JT 057 Classroom, training room or auditorium - Dust (low level - up to 6.5ft) per 100 sq. ft. Top dusting only is carried out on 4 of 5 occasions. Once per 5 occasions full dusting is carried out.

000.04982 hours per 100 square feet

DUST-high level: over 6ft-6" high.

```

:
: High Level, Fluorescent Fixtures, Pipes, Ducts, Etc.: Dust
: High dusting is carried out with a dust mop with an extension
: handle. Therefore no ladder use is included in the values. All
: areas other than corridors, lobbies, gymnasiums and the like are
: considered obstructed. Travel within buildings is included.
:
:
:

```

TASK TIME STANDARDS LISTING

JT 058	open area	(dust 4ft-2tube egg crate)	FLUORESCENT FIXTURE
JT 059	open area	(dust 8ft-2tube egg crate)	FLUORESCENT FIXTURE
JT 060	obstructed area	(dust 4ft/8ft-2tube egg crate)	FLUORESCENT FIXTURE
.			
JT 061	open area	(dust 4ft-2tube)	INDUSTRIAL FLUORESCENT FIXTURE
JT 062	open area	(dust 8ft-2tube)	INDUSTRIAL FLUORESCENT FIXTURE
JT 063	obstructed area	(dust 4ft/8ft-2tube)	INDUSTRIAL FLUORESCENT FIXTURE
JT 064	obstructed area	(dust over 7ft)	top of high PARTITION
JT 065	open area	(dust)	OVERHEAD PIPE
JT 066	obstructed area	(dust)	OVERHEAD PIPE-straight
JT 067	obstructed area	(dust)	OVERHEAD PIPE-branches & extensions
JT 068	open area	(dust)	OVERHEAD PIPE COVERING OR DUCT
JT 069	obstructed area	(dust)	OVERHEAD PIPE COVERING OR DUCT

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 058	Dust 4ft two-tube egg crate fluorescent fixtures in open area.
	000.00240 hours per fixtures
JT 059	Dust 8ft two-tube egg crate fluorescent fixtures in open area.
	000.00499 hours per fixtures
JT 060	Dust 4ft or 8ft two-tube egg crate fluorescent fixtures in obstructed area.
	000.00519 hours per fixtures
JT 061	Dust 4ft two-tube industrial fixtures in open area.
	000.00440 hours per fixtures
JT 062	Dust 8ft two-tube industrial fixtures in open area.
	000.00750 hours per fixtures

JT	063	Dust 4ft or 8ft two-tube industrial fixtures in obstructed area.
		000.01220 hours per fixtures
JT	064	Dust top of high partition or ledge over 7ft high obstructed area.
		000.01810 hours per 100 linear feet
JT	065	Dust overhead pipe in open area.
		000.02240 hours per 100 linear feet
JT	066	Dust overhead pipe in obstructed area.
		000.02800 hours per 100 linear feet
JT	067	Dust pipe (includes branches and extensions) in obstructed area.
		000.04010 hours per 100 linear feet
JT	068	Dust pipe covering in open area.
		000.03200 hours per 100 linear feet
JT	069	Dust pipe covering or duct in obstructed area.
		000.03730 hours per 100 linear feet

VENETIAN BLINDS: Clean with Water or Steam

```

:
: Venetian Blinds: Clean With Water or Steam
: The Venetian Blinds are the Horizontal Metal Slat Type
: Travel within buildings is included.
: The task description show the breakdown of the work involved,
: with the smalltasks at the top. The bottom lines cover the
: complete tasks. Tasks should be used as applicable.
:
:
:

```

TASK TIME STANDARDS LISTING

JT 099	(rmv.& later reinstall)	-includes movement of furniture &ladder use
JT 101	(Rmv.disassy.WASH rinse dry, reassy.& reinstall)	-includes movement of furniture & ladder
JT 100	(rmv.STEAM CLEAN,dry&reinstall)	-includes movement of furniture & ladder use
JT 098	(remove& later reinstall)	-excludes moving furniture to use ladder
JT 095	(remove& later reinstall)	-using ladder
JT 096	(clean w/steam spray)	-& hang to dry
JT 097	(disassy,wash,rinse,dry& reassy.)	
JT 094	(access to)	-move piece of furniture

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 099	Remove and later reinstall venetian blinds (horizontal slat type) including all necessary movement of furniture and use of of ladder.
	000.13831 hours per blinds
JT 101	Remove, disassemble, wash, rinse, dry, reassemble and reinstall venetian blinds (horizontal metal slat type) - including all necessary movement of furniture and use of ladder.
	000.97587 hours per blinds
JT 100	Remove, steam clean, dry and reinstall venetian blinds (horizontal metal slat type) including all necessary movements of furniture and use of ladder.
	000.22170 hours per blinds
JT 098	Remove and later reinstall venetial blinds (horizontal slat type) - excluding move furniture to use ladder.
	000.09859 hours per blinds

JT	095	Use ladder to remove and later reinstall venetian blind (horizontal metal slat type).
		000.02614 hours per blinds
JT	096	Clean venetian blind (horizontal metal slat type) with steam spray equipment and hang to dry.
		000.08339 hours per blinds
JT	097	Disassemble, wash, rinse, dry, and reassemble venetian blind (horizontal metal slat type).
		000.83756 hours per blinds
JT	094	Move piece of furniture to gain access to venetian blind (horizontal metal slat type).
		000.01358 hours per blinds

WASH:

Light Fixtures.

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:
: Light Fixtures: Wash
: Washing includes disassemble (where possible), clean, dry and
: reassemble fixtures. Lamp changing is included where required.
: All necessary use of step ladders is included in every value.
: Travel within buildings is also included.
:
:
:

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TASK TIME STANDARDS LISTING

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JT 080  ADDITIONAL TIME (use fork lift to gain access to) -fixtures
JT 081  ADDITIONAL TIME (use ext.ladder to gain access to)-fixtures
JT 082  4ft-1tube                                FLUORESCENT strip light
JT 083  4ft-2tube                                industrial FLUORESCENT fixtures
JT 084  4ft-2tube                                finned louver FLUORESCENT fixtures
JT 085  4ft-4tube or 8'-2tube finned louver FLUORESCENT fixtures
JT 086  4ft-4tube or 8ft-2tube recessed          FLUORESCENT fixtures
JT 087  4ft-4tube or 8ft-2tube egg crate louver FLUORESCENT fixtures
JT 088  Vapor or explosion proof INCANDESCENT fixture without shade
JT 089  Vapor or explosion proof INCANDESCENT fixture with shade
JT 090  Open glass glove, INCANDESCENT fixture up to 300watt
JT 091  RLM open INCANDESCENT fixture in place
JT 092  RLM open INCANDESCENT fixture with removable
                                         shade
JT 093  1 MERCURY VAPOR & 3 INCANDESCENT fixtures

```

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 080	Additional time to use fork lift truck to gain access to fixtures. 000.03470 hours per fixtures
JT 081	Additional time to use extension ladder to gain access to fixtures. 000.04595 hours per fixtures
JT 082	Disassemble, clean and reassemble 4ft one-tube strip lights. 000.03617 hours per lights
JT 083	Disassemble, clean and reassemble industrial 4ft two-tube fluorescent fixtures. 000.08583 hours per fixtures
JT 084	Disassemble, clean and reassemble 4ft two-tube finned louver fluorescent fixtures. 000.14079 hours per fixtures
JT 085	Disassemble, clean and reassemble 4ft four-tube or 8ft two-tube finned louver fluorescent fixtures. 000.17053 hours per fixtures
JT 086	Disassemble, clean and reassemble recessed 4ft four-tube or 8ft two-tube fluorescent fixtures. 000.13825 hours per fixtures
JT 087	Disassemble, clean and reassemble 4ft four-tube or 8ft two-tube egg crate louver fluorescent fixtures. 000.19265 hours per fixtures
JT 088	Disassemble, clean, and reassemble, vapor or explosion proof incandescent fixture without shade. 000.04139 hours per fixtures
JT 089	Disassemble clean and reassemble vapor or explosion proof incandescent fixture with shade. 000.08569 hours per fixtures

JT 090 Disassemble, clean and reassemble open glass globe incandescent
 fixture.
 000.04654 hours per fixtures

JT 091 Disassemble, clean and reassemble, RLM open fixtures - in place.
 000.04762 hours per fixtures

JT 092 Disassemble, clean and reassemble RLM open incandescent fixtures
 with removable shade.
 000.05758 hours per fixtures

JT 093 Disassemble, clean, and reassemble combination one mercury vapor
 and three incandescent fixtures.
 000.10882 hours per fixtures

WASH: Walls, Partitions, Windows, Doors, Ceilings.

```

:
: Walls, Partitions, Windows, Doors, Ceiling, Etc.: Wash
: All Necessary use of ladders &/or scaffold is included. Spot
: washing areas are total areas to be spot washed. Full height
: values should only be used for wall, partitions etc., which are
: over 6ft6" high. Square footage refers to the area of wall etc.,
: not to the floor area. Travel within buildings is included.
:
:
:

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TASK TIME STANDARDS LISTING

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JT 070 (Spot wash) any type of WALL
JT 071 DOORS & DOOR FRAMES, both sides
JT 072 TILED WALLS, up to 6ft-6" level only.
JT 073 TILED WALLS, up to full height.
JT 074 GLASS PARTITIONS up to 6ft-6" level only.
JT 075 GLASS PARTITIONS per side to full height or windows per side.
JT 076 WALLS or PARTITIONS; painted, plastic, wood etc., up to 6ft-6"
level
JT 077 WALLS or PARTITIONS; painted, plastic, wood etc., up to full
height
JT 078 BASEBOARDS or SILLS
JT 079 CEILINGS

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EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

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JT 070 Spot wash any type of wall.
000.01333 hours per 100 square feet

JT 071 Wash doors, both sides and frames.
000.12334 hours per doors

JT 072 Wash tiled walls - up to 6.5ft level only.
000.17013 hours per 100 square feet

JT 073 Wash tiled walls up to full height.
000.19041 hours per 100 square feet

JT 074 Wash glass partitions up to 6.5ft level only.
000.21603 hours per 100 square feet

```


EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 075 Wash windows - per side or wash glass partitions per side to full height.

000.24343 hours per 100 square feet

JT 076 Wash walls or partitions, painted, plastic, wood, etc. up to 6.5 ft level.

000.32193 hours per 100 square feet

JT 077 Wash walls or partitions, painted, plastic, wood, etc. up to full height.

000.33881 hours per 100 square feet

JT 078 Wash baseboards or sills.

000.45417 hours per 100 linear feet

JT 079 Wash ceilings.

000.45354 hours per 100 square feet

```

:
: Washrooms and/or Locker Rooms: Clean and Service
: Task includes the cleaning and servicing of all fixtures and
: fittings, dusting of ledges and partition tops, dusting of
: lockers, emptying of waste containers, spot washing of walls and
: the damp or wet mopping of floors. Travel between washrooms is
: not included. Lockers, venetian blinds, chairs and complete
: radiators are fully dusted on one occasion in five. On four
: occasions in five, the top of a radiator and chair is dusted.
: Ceramic floors are wet mopped on one occasion in five.
:
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:

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TASK TIME STANDARDS LISTING

JT 043	women's or men's industrial	WASHROOM
JT 040	women's or men's industrial	WASHROOM/LOCKERROOM
JT 041	men's office area	WASHROOM
JT 042	women's office area	WASHROOM
JT 170	patient room's hospital	TUB

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 043	Clean and service industrial washroom. Ceramic floors are wet mopped on 1 occasion in 5.
	000.23901 hours per 100 square feet
JT 040	Clean and service industrial type combined locker room/washroom (male or female); lockers are fully dusted 1 occasion in 5. Ceramic floors are wet mopped 1 occasion in 5. There is an average of one waste container per 200 sq. ft.
	000.18810 hours per 100 square feet
JT 041	Clean and service men's washroom - office area. Lockers, venetian blinds, and complete radiators are dusted on 1 occasion in 5. On 4 occasions in 5 the top of the radiator is dusted. Ceramic floors are wet mopped on 1 occasion in 5.
	000.20113 hours per 100 square feet
JT 042	Clean and service women's washroom - office area. Lockers, venetian blinds, complete radiators, and chairs are dusted on 1 occasion in 5. On 4 occasions in 5 the top of a radiator and chair is dusted. Ceramic floors are wet mopped on 1 occasion in 5.
	000.23604 hours per 100 square feet

JT 170 Clean and disinfect patient tub (15 sq ft size)
and surrounding tile
includes: spray surface with detergent/disinfectant; spray
surface with warm water; lather/scrub surface with sponge;
rinse surface with warm water; wipe surface dry with rag

000.12525 hours per tubs to clean

WASTE DISPOSAL CONTAINERS: Dispose of Waste.

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:
: Waste Disposal
: Three types of waste containers are used in these tasks: G.I.
: cans, Bennet disposal/sand urn units and large metal barrels.
: These are not normally found in typical buildings, and are not
: included in the per 100 square foot industrial and office type
: values. Task includes the emptying of all wastebaskets,
: ashtrays, pencil sharpeners, and large waste containers, and
: cover all areas (e.g. corridors, washrooms, etc.) within
: buildings and travel within buildings is included.
:
:
:

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TASK TIME STANDARDS LISTING

JT 044	can-CURB	SERVICE	(dump G.I.cans into large receptacle unit)
JT 045	INDUSTRIAL	complete	(waste disposal)-all areas as corridors, washrooms,etc.collect waste/ashe tray
JT 046	OFFICE type-complete		(waste disposal)-all areas as corridors, washrooms,etc.collect waste,ashe tray
JT 047	BENNET disposal units & SAND URNS & clean (empty)		
JT 048	EMPTY large METAL BARRELS, as used in reproduction or print		out stand. rooms.

EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 044	Pick up and dump G.I. cans at curb site into large receptacle.
	000.00580 hours per cans
JT 045	Dispose of waste in industrial area using truck, removing full polybags and replacing with empty bags. (.15 containers, .4 ashtray, .05 washroom large Bennet type & .05 washroom small Bennet type container per 100 sq. ft. of building floor area).
	000.00856 hours per 100 square feet
JT 046	Dispose of waste in office and similar areas using wheeled barrel. (.77 wastebasket, .4 ashtray, .1 pencil sharpener, .05 washroom Bennet type containers - both large and small - per 10 sq. ft. of building floor area).
	000.00929 hours per 100 square feet
JT 047	Empty Bennet disposal units and sand urns.
	000.01205 hours per units

JT	048	Dispose of waste in large metal containers (e.g. reproduction or print room).
----	-----	---

000.07525 hours per containers

INSPECT (Offices, Washrooms, Lobbies, Landings): Inspect for Clean
cleanliness of Janitorial Serv. & Routine Checks

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:
: Offices, Washrooms, Lobbies, Landings, Etc.: Inspect For
: Cleanliness of Janitorial Services
: All routine checks for cleanliness and janitorial servicing
: (e.g. filling paper towel dispensers, emptying wastebaskets
: etc.) are included. Each task covers the examination of floors,
: walls, partitions, furniture (office areas) and sanitary
: fixtures and fittings (washrooms). In the office type areas
: sample inspection is included. In washrooms full inspection
: of all items is allowed. Travel within the buildings is
: included.
:
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:

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TASK TIME STANDARDS LISTING

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JT 106 (inspect) CORRIDOR/ LOBBY/ LANDING/ STAIRS
JT 107 (inspect) LIBRARY/ CONFERENCE ROOM/ TRAINING ROOM/ CLASSROOMS
JT 108 (inspect) GENERAL OFFICES/ DRAFTING ROOMS/ MACHINE ROOMS
JT 109 (inspect) EXECUTIVE OFFICE AREA
JT 110 (inspect) INDUSTRIAL TYPE COMBINED-LOCKER ROOM & WASHROOM
JT 111 (inspect) INDUSTRIAL WASHROOM: Male or female
JT 112 WASHROOM OFFICE AREA: Men's - Inspect.
JT 113 WASHROOM OFFICE AREA: Women's - Inspect.

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EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

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JT 106 Inspect corridor, lobby, or landing/stairs for cleanliness and
       janitorial servicing. Only every second window is examined for
       ledge and venetian blind cleanliness. Quality information is
       recorded once every 500 square feet of wall and 10 linear feet
       of baseboard are examined per 100 square feet of floor area.

       000.00956 hours per 100 square feet

JT 107 Inspect library, conference room, training room for cleanliness
       (average size = 1210 square feet).

       000.01031 hours per 100 square feet

JT 108 Inspect general office area (including drafting office and
       machine rooms) for cleanliness and janitorial servicing
       (average size = 740 square feet).

       000.01138 hours per 100 square feet

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EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

JT 109 Inspect executive office area for cleanliness and janitorial servicing (average size = 310 square feet).

000.01407 hours per 100 square feet

JT 110 Inspect industrial type combined locker room/washroom (male or female) for cleanliness and janitorial servicing (average size 440). Although there are an average of 4.08 lockers per 100 square feet, it is only necessary to inspect one locker per 100 square feet.

000.03447 hours per 100 square feet

JT 111 Inspect industrial washroom (male or female) for cleanliness and janitorial servicing (average size - 410 square feet).

000.04272 hours per 100 square feet

JT 112 Inspect men's washroom - office area - for cleanliness and janitorial servicing (average size = 192 square feet).

000.04158 hours per 100 square feet

JT 113 Inspect women's washroom - office area - for cleanliness and janitorial servicing (average size = 250 square feet).

000.05270 hours per 100 square feet

INSPECT (Offices,Washrooms,Lobbies,Landings): Inspect following

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:
: OFFICES, WASHROOMS, LOBBIES, LANDINGS: Inspect Following A
: Non-Routine Cleaning
: Some janitorial tasks are only carried out infrequently (e.g.
: wall washing, floor stripping, etc.). These tasks cover
: inspection following such tasks. They may be used separately or
: added to routine inspection.
:
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:

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TASK TIME STANDARDS LISTING

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JT 114 (inspect) LIGHT FIXTURES
JT 115 (inspect) VENETIAN BLINDS
JT 116 (inspect) WALLS/ PARTITIONS/ WINDOWS
JT 117 (inspect) FLOORS
JT 118 (inspect) PIPES/ DUCTS/ OVERHEAD/ LEDGES

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EPS TASK TIME STANDARDS - DESCRIPTIONS AND UNIT HOURS

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JT 114 Inspect light fixtures following washing.
      000.00230 hours per fixtures

JT 115 Inspect venetian blinds following washing.
      000.00399 hours per blinds

JT 116 Inspect walls, partitions, windows etc. per 100 square feet
      following special janitorial service (e.g. following wall
      washing).
      000.00740 hours per square feet

JT 117 Inspect floor for cleanliness - per 100 square feet following
      special janitorial service (e.g. following rewaxing).
      000.00828 hours per 100 square feet

JT 118 Inspect pipe, ducts etc. following high dusting: per 100
      linear feet.
      000.01200 hours per 100 linear feet

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JT 001 1 DUST MOP STAIRS

JT 002 1 DUST MOP FLOOR, 0-1 ITEM OF FURNITURE MOVED
2 DUST MOP LANDING

JT 003 1 DUST MOP FLOOR - MOVE 2 TO 6 ITEMS OF FURNITURE

JT 004 1 DUST MOP FLOOR - MOVE 7 OR MORE ITEMS OF FURNITURE

JT 005 1 SWEEP STAIRS

JT 006 1 SWEEP FLOOR - MOVE 0 TO 1 ITEM OF FURNITURE
2 SWEEP LANDING

JT 007 1 SWEEP FLOOR - MOVE 2 TO 6 ITEMS OF FURNITURE

JT 008 1 SWEEP FLOOR, MOVE 7 OR MORE ITEMS OF FURNITURE

JT 009 1 DAMP MOP STAIRS

JT 010 1 WET MOP STAIRS

JT 011 1 MACHINE SCRUB

JT 012 1 DAMP MOP - MOVE 0 TO 1 OBJECT

JT 013 1 WAX FLOOR - MOVE 0 TO 1 OBJECT

JT 014 1 WET MOP - MOVE 0 TO 1 OBJECT

JT 015 1 STRIP & REWAX - MOVE 0 TO 1 OBJECT

JT 016 1 DAMP MOP - MOVE 2 TO 6 OBJECTS

JT 017 1 WAX FLOOR - MOVE 2 TO 6 OBJECTS

JT 018 1 WET MOP - MOVE 2 TO 6 OBJECTS

JT 019 1 STRIP & REWAX - MOVE 2 TO 6 OBJECTS

JT 020 1 DAMP MOP - MOVE 7 OR MORE OBJECTS

JT 021 1 WAX FLOOR - MOVE 7 OR MORE OBJECTS

JT 022 1 WET MOP - MOVE 7 OR MORE OBJECTS

JT 023 1 STRIP & REWAX - MOVE 7 OR MORE

JT 024 1 MACHINE WAX OR BUFF - MOVE 0 TO 1 OBJECT PER 100 S
Q FT

JT 025 1 APPLY PASTE WAX - MOVE 0 OR 1 OBJECT
2 BUFF - MOVE 0 OR 1 OBJECT PER 100 SQ. FT.

JT 026 1 SPRAY CLEAN WITH DISC MACHINE MOVE 0 OR 1 OBJECT P
ER 100 SQ. FT.

JT 027 1 MACHINE WAX OR BUFF - MOVE 2 TO 6 OBJECTS PER 100
SQ. FT.

JT 028 1 APPLY PASTE WAX - MOVE 2 TO 6 OBJECTS
2 BUFF - MOVE 2 TO 6 OBJECTS PER 100 SQ. FT.

JT 029 1 SPRAY CLEAN WITH DISC MACHINE MOVE 2 TO 6 OBJECTS
PER 100 SQ. FT.

JT 030 1 MACHINE WAX OF BUFF - MOVE 7 OR MORE OBJECTS PER 1
00 SQ. FT.

JT 031 1 APPLY PASTE WAX - MOVE 7 OR MORE OBJECTS
2 BUFF - MOVE 7 OR MORE OBJECTS PER 100 SQ. FT.

JT 032 1 SPRAY CLEAN WITH DISC MACHINE MOVE 7 OR MORE OBJEC
TS PER 100 SQ. FT.

JT 033 1 MACHINE SWEEP LARGE OPEN AREA

JT 034 1 VACUUM RUG OR CARPET - 0 OR 1 OBJECT MOVED

JT 035 1 VACUUM RUG OR CARPET - 2 TO 6 OBJECTS MOVED

JT 036 1 VACUUM RUG OR CARPET - 7 OR MORE OBJECTS MOVED

JT 037 1 VACUUM FLUORESCENT FIXTURE

JT 038 1 VACUUM VENILATOR OUTLETS AND SURROUNDING AREAS

JT 039 1 VACUUM VENETIAN BLIND

JT 040 1 CLEAN & SERVICE WASHBASIN
2 CLEAN & SERVICE 5FT BRADLEY BASIN
3 CLEAN URINAL
4 CLEAN & SERVICE W.C. & STALL
5 CHECK & SERVICE PAPER TOWEL DISP.
6 CHECK & SERVICE ROLLER TOWEL CABINET
7 DUST LOCKER - COMPLETE (OCCURANCE = 4.08 X 1/5)
8 DUST LEDGES
9 DAMP MOP VINYL FLOOR
10 DAMP MOP CERAMIC FLOOR
11 WET MOP CERMAIC FLOOR (OCCURANCE = .66 X 1/5)
12 EMPTY WASTE CONTAINER
13 SPOT WASH WALLS

- JT 041
- 1 CLEAN & SERVICE WASHBASIN
 - 2 CLEAN URINAL
 - 3 CLEAN & SERVICE W.C. & STALL
 - 4 CHECK & SERVICE TOWEL DISPENSER
 - 5 CHECK & SERVICE ROLLER TOWEL CABINET
 - 6 DUST LOCKER - COMPLETE (OCCURENCE: .48 X 1/5)
 - 7 DUST VENETIAN BLIND (OCCURENCE: .11 X 1/5)
 - 8 DUST RADIATOR - TOP ONLY (OCCURENCE: .21 X 4/5)
 - 9 DUST RADIATOR - COMPLETE (OCCURENCE: .21 X 1/5)
 - 10 DUST CONVECTOR
 - 11 DUST LEDGES
 - 12 DAMP MOP VINYL FLOOR
 - 13 DAMP MOP CERAMIC FLOOR
 - 14 WET MOP CERAMIC FLOOR (OCCURENCE: .72 X 1/5)
 - 15 EMPTY WASTE CONTAINER
 - 16 SPOT WASH WALLS
- JT 042
- 1 CLEAN & SERVICE WASHBAIN
 - 2 CLEAN & SERVICE W.C. & STALL
 - 3 CHECK & SERVICE TOWEL DISPENSER
 - 4 CHECK & SERVICE ROLLER TOWEL DISPENSER
 - 5 CLEAN WALL MIRROR
 - 6 CHECK & SERVICE SANITARY NAPKIN UNITS
 - 7 DUST CONFERENCE TYPE CHAIR - TOP ONLY (OCCURENCE: .69 X 4/5)
 - 8 DUST CONFERENCE TYPE CHAIR - COMPLETE (OCCURENCE: .69 X 1/5)
 - 9 DUST LOCKER - COMPLETE (OCCURENCE: .54 X 1/5)
 - 10 DUST VENETIAN BLIND (OCCURENCE: .15 X 1/5)
 - 11 DUST RADIATOR - TOP ONLY (OCCURENCE: .08 X 4/5)
 - 12 DUST RADIATOR - COMPLETE (OCCURENCE: .08 X 1/5)
 - 13 DUST CONVECTOR
 - 14 DUST LEDGES
 - 15 DAMP MOP VINYL OR CERAMIC FLOOR
 - 16 WET MOP CERAMIC FLOOR (OCCURENCE: .5 X 1/5)
 - 17 EMPTY WASTE CONTAINER
 - 18 SPOT WASH WALLS
- JT 043
- 1 CLEAN AND SERVICE WASHBASIN
 - 2 CLEAN AND SERVICE BRADLEY BASIN
 - 3 CLEAN URINAL
 - 4 CLEAN & SERVICE W.C. & STALL
 - 5 CHECK & SERVICE PAPER TOWEL DISPENSER
 - 6 CHECK & SERVICE ROLLER TOWEL CABINET
 - 7 DUST LEDGES
 - 8 DAMP MOP FLOOR
 - 9 WET MOP CERAMIC FLOOR (OCCURENCE: .93 X 1/5)
 - 10 EMPTY WASTE CONTAINER
 - 11 SPOT WASH WALLS

TASK TIME STANDARDS DEVELOPMENT BACKUP

JT 044 1 EMPTY G.I. CAN

JT 045 1 DISPOSE OF WASTE IN POLYBAGS
2 EMPTY & DAMP WIPE ASHTRAY
3 EMPTY LARGE BENNET CONATINER (WASHROOM)
4 EMPTY SMALL BENNET CONTAINER (WASHROOM)

JT 046 1 EMPTY WASTEBASKET
2 EMPTY & DAMP WIPE ASHTRAY
3 EMPTY PENCIL SHARPENER
4 EMPTY LARGE BENNET CONTAINER (WASHROOM)
5 EMPTY SMALL BENNET CONTAINER (WASHROOM)

JT 047 1 EMPTY BENNET DISPOSAL & SAND URN

JT 048 1 EMPTY LARGE METAL CONTAINER

JT 049 1 DUST CONFERENCE CHAIR - TOP ONLY (OCCURENCE: .06 X 4/5)
2 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: .06 X 1/5)
3 DUST SMALL TABLE - TOP ONLY (OCCURENCE: .03 X 4/5)
4 DUST SMALL TABLE - COMPLETE (OCCURENCE: .03 X 1/5)
5 DUST BOOKCASE - TOP ONLY (OCCURENCE: .07 X 4/5)
6 DUST BOOKCASE - COMPLETE (OCCURENCE: .07 X 1/5)
7 DUST SMOKING STAND
8 DUST CLOTHES RACK
9 DUST RADIATOR - TOP ONLY (OCCURENCE: .03 X 4/5)
10 DUST RADIATOR - COMPLETE (OCCURENCE: .03 X 1/5)
11 DUST LEDGES/BASEBOARDS
12 CLEAN TOP & SIDES OF DRINKING FOUNTAIN

JT 050 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: .86 X 4/5)
2 DUST REGULAR CHAIR - COMPLETE (OCCURENCE: .86 X 1/5)
3 DUST CONFERENCE CHAIR - TOP ONLY (OCCURENCE: .32 X 4/5)
4 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: .32 X 1/5)
5 DUST SMALL TABLE - COMPLETE (OCCURENCE: .19 X 1/5)
6 DUST DRAFTING TABLE - COMPLETE (OCCURENCE: .91 X 1/5)
7 DUST DESK - COMPLETE (OCCURENCE: .12 X 1/5)
8 DUST BOOKCASES - TOP ONLY (OCCURENCE: .43 X 4/5)
9 DUST BOOKCASES - COMPLETE (OCCURENCE: .43 X 1/5)
10 DUST TYPEWRITER STAND - COMPLETE (OCCURENCE: .04 X 1/5)
11 DUST CARD FILE - TOP ONLY (OCCURENCE: .21 X 4/5)
12 DUST CARD FILE - COMPLETE (OCCURENCE: .21 X 1/5)
13 DUST FILING CABINET - TOP ONLY (OCCURENCE: .64/3 X 4/5)
14 DUST FILING CABINET - COMPLETE (OCCURENCE: .64/3 X 1/5)
15 DUST LARGE CABINET - COMPLETE (OCCURENCE: .04 X 1/5)
16 DUST ASHTRAY
17 DUST TELEPHONE
18 DUST CLOTHES TREE
19 DUST CLOTHES RACK
20 DUST FAN
21 DUST RADIATOR - TOP ONLY (OCCURENCE: .04 X 4/5)
22 DUST RADIATOR - COMPLETE (OCCURENCE: .04 X 1/5)
23 DUST LEDGES/BASEBOARDS

JT 051 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: .96 X 4/5)
2 DUST REGULAR CHAIR - COMPLETE (OCCURENCE: .96 X 1/5)
3 DUST CONFERENCE CHAIR - TOP ONLY (OCCURENCE: .23 X 4/5)
4 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: .23 X 1/5)
5 DUST MACHINE (OCCURENCE: .77 X 1/5)
6 DUST LARGE TABLE - COMPLETE (OCCURENCE: .38 X 1/5)
7 DUST DESK COMPLETE (OCCURENCE: .38 X 1/5)
8 DUST FILING CABINET - TOP ONLY (OCCURENCE: .58 X 4/5)
9 DUST FILING CABINET - COMPLETE (OCCURENCE: .58 X 1/5)
10 DUST LARGE CABINET (OCCURENCE: .12 X 1/5)
11 DUST ASHTRAY
12 DUST TELEPHONE
13 DUST CLOTHES RACK
14 DUST LEDGES/BASEBOARDS

JT 052 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: .19 X 4/5)
2 DUST REGULAR CHAIR - COMPLETE (OCCURENCE: .19 X 1/5)
3 DUST CONFERENCE CHAIR - TOP ONLY (.38 X 4/5)
4 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: .38 X 1/5)
5 DUST ARMCHAIR - TOP ONLY (OCCURENCE: .43 X 4/5)
6 DUST ARMCHAIR - COMPLETE (OCCURENCE: .43 X 1/5)
7 DUST DIVAN - TOP ONLY (OCCURENCE: .43 X 4/5)
8 DUST DIVAN - COMPLETE (OCCURENCE: .43 X 1/5)
9 DUST SMALL TABLE - TOP ONLY (OCCURENCE: .29 X 4/5)
10 DUST SMALL TABLE - COMPLETE (OCCURENCE: .29 X 1/5)
11 DUST LARGE TABLE -TOP ONLY (OCCURENCE: .05 X 4/5)
12 DUST LARGE TABLE - COMPLETE (OCCURENCE: .05 X 4/5)
13 DUST LARGE CABINET (OCCURENCE: .29 X 1/5)
14 DUST SMOKING STAND
15 DUST LEDGES/BASEBOARDS

JT 053 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: .80 X 4/5)
2 DUST REGULAR CHAIR - COMPLETE (OCCURENCE: .80 X 1/5)
3 DUST CONFERENCE CHAIR - TOP ONLY (OCCURENCE: .60 X 4/5)
4 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: .60 X 1/5)
5 DUST SMALL TABLE - COMPLETE (OCCURENCE: .25 X 1/5)
6 DUST LARGE TABLE - COMPLETE (OCCURENCE: .14 X 1/5)
7 DUST DESK - COMPLETE (OCCURENCE: .92 X 1/5)
8 DUST BOOKCASE - TOP ONLY (OCCURENCE: .23 X 4/5)
9 DUST BOOKCASE - COMPLETE (OCCURENCE: .23 X 1/5)
10 DUST TYPEWRITER STAND - COMPLETE (OCCURENCE: .22 X 1/5)
11 DUST CARD FILE - TOP ONLY (OCCURENCE: .19 X 4/5)
12 DUST CARD FILE - COMPLETE (OCCURENCE: .19 X 1/5)
13 DUST FILING CABINET - TOP ONLY (OCCURENCE: .63/3 X 4/5)
14 DUST FILING CABINET - COMPLETE (OCCURENCE: .63/3 X 1/5)
15 DUST LARGE CABINET - COMPLETE (OCCURENCE: .03 X 1/5)
16 DUST ASHTRAY

17 DUST TELEPHONE
18 DUST CLOTHES TREE
19 DUST CLOTHES RACK
20 DUST FAN
21 DUST RADIATOR - TOP ONLY (OCCURENCE: .05 X 4/5)
22 DUST RADIATOR - COMPLETE (OCCURENCE: .05 X 1/5)
23 DUST LEDGES/BASEBOARDS
24 DUST PARTITION TOPS

JT 054 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: .36 X 4/5)
 2 DUST REGULAR CHAIR COMPLETE (OCCURENCE: .36 X 1/5)
 3 DUST CONFERENCE CHAIR - TOP ONLY (OCCURENCE: 1.14 X 4/5)
 4 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: 1/14 X 1/5)
 5 DUST LEATHER ARMCHAIR - TOP ONLY (OCCURENCE: .16 X 4/5)
 6 DUST LEATHER ARMCHAIR - COMPLETE (OCCURENCE: .16 X 1/5)
 7 DUST DIVAN - TOP ONLY (OCCURENCE: .1 X 4/5)
 8 DUST DIVAN - COMPLETE (OCCURENCE: .1 X 1/5)
 9 DUST SMALL TABLE - COMPLETE (OCCURENCE: .39 X 1/5)
 10 DUST LARGE TABLE - COMPLETE (OCCURENCE: .1 X 1/5)
 11 DUST DESK - COMPLETE (OCCURENCE: .42 X 1/5)
 12 DUST BOOKCASE -TOP ONLY (OCCURENCE: .13 X 4/5)
 13 DUST BOOKCASE - COMPLETE (OCCURENCE: .13X 1/5)
 14 DUST FILING CABINET - TOP ONLY (OCCURENCE: .06 X 4/5)
 15 DUST FILING CABINET - COMPLETE (OCCURENCE: .06 X 1/5)
 16 DUST ASHTRAY
 17 DUST TELEPHONE
 18 DUST DESK ITEMS (OCCURENCE: .42 X 1/5)
 19 DUST SMOKING STAND
 20 DUST PICTURE (OCCURENCE: .29 X 1/5)
 21 DUST CLOTHES TREE
 22 DUST FAN
 23 DUST RADIATOR - TOP ONLY (OCCURENCE: .06 X 4/5)
 24 DUST RADIATOR - COMPLETE (OCCURENCE: .06 X 1/5)
 25 DUST LEDGES

JT 055 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: .45 X 4/5)
 2 DUST REGULAR CHAIR - COMPLETE (OCCURENCE: .45 X 1/5)
 3 DUST CONFERENCE CHAIR - TOP ONLY (OCCURENCE: 3.79 X 4/5)
 4 DUST CONFERENCE CHAIR - COMPLETE (OCCURENCE: 3.79 X 1/5)
 5 DUST SMALL TABLE - TOP ONLY (OCCURENCE: .05 X 4/5)
 6 DUST SMALL TABLE - COMPLETE (OCCURENCE: .05 X 1/5)
 7 DUST LARGE TABLE - TOP ONLY (OCCURENCE: .8 X 4/5)
 8 DUST LARGE TABLE - COMPLETE (OCCURENCE: .8 X 1/5)
 9 DUST CONFERENCE TABLE - TOP ONLY (OCCURENCE: .09 X 4/5)
 10 DUST CONFERENCE TABLE - COMPLETE (OCCURENCE: .09 X 1/5)
 11 DUST ASHTRAY
 12 DUST TELEPHONE
 13 DUST CLOTHES TREE
 14 DUST RADIATOR - TOP ONLY (OCCURENCE: .13 X 4/5)
 15 DUST RADIATOR - COMPLETE (OCCURENCE: .13 X 1/5)
 16 DUST LEDGES/BASEBOARDS
 17 DUST SMOKING STAND

JT 056 1 DUST CONFERENCE ROOM - PER 100 SQ. FT. EXCLUDING B
 LINDS
 2 DUST BOOKCASE - TOP ONLY (OCCURENCE: 1.5 X 4/5)
 3 DUST BOOKCASE - COMPLETE (OCCURENCE: 1/5 X 1/5)

JT 057 1 DUST REGULAR CHAIR - TOP ONLY (OCCURENCE: 7.37 X 4
 /5)
 2 DUST REGULAR CHAIR - COMPLETE (OCCURENCE: 7.37 X 1
 /5)
 3 DUST SMALL TABLE - TOP ONLY (OCCURENCE: .12 X 4/5)
 4 DUST SMALL TABLE - COMPLETE (OCCURENCE: .12 X 1/5)
 5 DUST LARGE TABLE - TOP ONLY (OCCURENCE: .35 X 4/5)
 6 DUST LARGE TABLE - COMPLETE (OCCURENCE: .35 X 1/5)
 7 DUST BOOKCASE - TOP ONLY (OCCURENCE: .1 X 4/5)
 8 DUST BOOKCASE - COMPLETE (OCCURENCE: .1 X 1/5)
 9 DUST ASHTRAY
 10 DUST CLOTHES RACK
 11 DUST RADIATOR - TOP ONLY (OCCURENCE: .12 X 4/5)
 12 DUST RADIATOR - COMPLETE (OCCURENCE: .12 X 1/5)
 13 DUST LEDGES/BASEBOARDS

JT 058 1 DUST 4FT X 2 TUBE FIXTURE

JT 059 1 DUST 8FT X 2 TUBE FIXTURE

JT 060 1 DUST 4FT OR 8FT X 2 TUBE FIXTURE

JT 061 1 DUST 4FT INDUSTRIAL FIXTURE

JT 062 1 DUST 8FT INDUSTRIAL FIXTURE

JT 063 1 DUST 4FT OR 8FT FIXTURES - OBSTRUCTED

JT 064 1 DUST TOP OF HIGH PARTITION

JT 065 1 DUST PIPE - OPEN AREA

JT 066 1 DUST PIPE - OBSTRUCTED AREA

JT 067 1 DUST PIPE WITH BRANCHES & EXTENSIONS

JT 068 1 DUST PIPE COVERING OPEN AREA

JT 069 1 DUST PIPE COVERING - OBSTRUCTED AREA

JT 070 1 SPOT WASH

JT 071 1 WASH DOOR - BOTH SIDES & FRAME

JT 072 1 WASH TILED WALL - UP TO 6FT 6" LEVEL ONLY

JT 073 1 WASH TILED WALLS - TO FULL HEIGHT

JT 074 1 WASH GLASS PARTITION UP TO 6FT 6" LEVEL

JT 075 1 WASH GLASS PARTITION - TO FULL HEIGHT OR WASH WINDOW - ANY HEIGHT

JT 076 1 WASH WALL OR PARTITION - UP TO 6FT 6" LEVEL

JT 077 1 WASH WALL OR PARTITION - UP TO FULL HEIGHT

JT 078 1 WASH BASEBOARD OR SILL

JT 079 1 WASH CEILINGS

JT 080 1 ADDITIONAL TIME TO USE FORK LIFT TRUCK

JT 081 1 ADDITIONAL TIME TO USE EXTENSION LADDER

JT 082 1 CLEAN STRIP LIGHT 1/40 WATT

JT 083 1 CLEAN 2/40 WATT INDUSTRIAL FLUORESCENT

JT 084 1 CLEAN 2/40 WATT FIXTURE

JT 085 1 CLEAN 4/40 WATT FIXTURE

JT 086 1 CLEAN 4/40 WATT RECESSED FIXTURE

JT 087 1 CLEAN 4/40 WATT EGG CRATE FIXTURE

JT 088 1 CLEAN EXPLOSION PROOF FIXTURE

JT 089 1 CLEAN EXPLOSION PROOF WITH SHADE

JT 090 1 CLEAN OPEN GLASS INCANDESCENT FIXTURE

JT 091 1 CLEAN RLM OPEN - INPLACE

JT 092 1 CLEAN RLM OPEN WITH SHADE

JT 093 1 CLEAN COMBINATION FIXTURES

JT 094 1 MOVE FURNITURE

JT 095 1 USE LADDER - PER OCCASION

JT 096 1 CLEAN WITH STEAM SPRAY & DRY

JT 097 1 DISASSEMBLE, WASH RINSE, DRY & REASSEMBLE

JT 098 1 REMOVE BLIND & LATER REINSTALL

JT 099 1 REMOVE BLIND & LATER REINSTALL
2 USE LADDER
3 MOVE FURNITURE

JT 100 1 REMOVE BLIND AND LATER REINSTALL
2 USE LADDER
3 MOVE FURNITURE
4 STEAM CLEAN, AND DRY

JT 101 1 REMOVE BLIND AND LATER REINSTALL
2 USE LADDER
3 MOVE FURNITURE
4 DISASSEMBLE, CLEAN WASH, DRY & REASSEMBLE

JT 102 1 SHAMPOO RUG OR CARPET WITH STEAM JET MACHINE; MOVE
0 TO 1 OBJECT

JT 103 1 SHAMPOO RUG OR CARPET WITH STEAM - JET MACHINE; MO
VE 2 TO 6 OBJECTS * PER 100 SQUARE FEET

JT 104 1 SHAMPOO RUG OR CARPET WITH STEAM-JET MACHINE; MOVE
7 OR MORE OBJECTS

JT 105 1 SHAMPOO RUG OR CARPET WITH CYLINDRICAL OR DISC BRU
SH MACHINE AND CANISTER VACUUM - ANY AREA.

JT 106 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE TABLE
3 VISUALLY EXAMINE CHAIR
4 VISUALLY EXAMINE BOOKCASE
5 VISUALLY EXAMINE SMOKING STAND
6 VISUALLY EXAMINE WALLS
7 VISUALLY EXAMINE BASEBOARDS
8 VISUALLY EXAMINE WINDOW LEDGES
9 VISUALLY EXAMINE FAN/VENTILATOR
10 VISUALLY EXAMINE VENETIAN BLIND
11 VISUALLY EXAMINE LIGHTS FOR FUNCTION
12 VISUALLY EXAMINE DRINKING FOUNTAIN
13 RECORD QUALITY INFORMATION

JT 107 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE TABLES
3 VISUALLY EXAMINE CHAIRS
4 VISUALLY EXAMINE BOOKCASE
5 EXAMINE WALLS
6 EXAMINE BASEBOARD
7 EXAMINE WINDOW LEDGES
8 EXAMINE WASTEBASKET
9 EXAMINE ASHTRAY
10 EXAMINE FAN/VENTILATOR
11 EXAMINE LIGHTS FOR FUNCTION
12 RECORD QUALITY INFORMATION

JT 108 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE DESKS
3 VISUALLY EXAMINE CHAIR
4 VISUALLY EXAMINE CABINET
5 EXAMINE WALLS/PARTITIONS
6 EXAMINE BASEBOARD
7 EXAMINE WINDOW LEDGE
8 EXAMINE WASTEBASKET
9 EXAMINE ASHTRAY
10 EXAMINE FAN/VENTILATOR
11 EXAMINE VENETIAN BLIND
12 EXAMINE LIGHTS FOR FUNCTION
13 RECORD QUALITY INFORMATION

JT 109 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE DESKS
3 VISUALLY EXAMINE CHAIR
4 VISUALLY EXAMINE CABINET
5 EXAMINE WALL/PARTITION
6 EXAMINE BASEBOARD
7 EXAMINE WINDOW LEDGE
8 EXAMINE WASTEBASKET
9 EXAMINE ASHTRAY
10 EXAMINE FLOOR ASHSTAND
11 EXAMINE FAN/VENTILATOR
12 EXAMINE VENETIAN BLIND
13 EXAMINE LIGHTS FOR FUNCTION
14 RECORD QUALITY INFORMATION

JT 110 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE WALLS
3 VISUALLY EXAMINE BASEBOARD
4 VISUALLY EXAMINE WINDOW LEDGE
5 VISUALLY EXAMINE LOCKER
6 VISUALLY EXAMINE CLOSED TRASH CAN
7 VISUALLY EXAMINE LIGHT FIXTURES FOR FUNCTION
8 VISUALLY EXAMINE VENTILATOR
9 VISUALLY EXAMINE INDUSTRIAL WASHBASIN
10 VISUALLY EXAMINE URINAL
11 VISUALLY EXAMINE W.C. AND STALL
12 CHECK PAPER TOWEL DISPENSER
13 CHECK ROLLER TOWEL CABINET
14 EXAMINE WASHROOM FIXTURES
15 RECORD QUALITY INFORMATION

JT 111 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE WALLS
3 VISUALLY EXAMINE BASEBOARDS
4 VISUALLY EXAMINE WINDOW LEDGE
5 VISUALLY EXAMINE CLOSED TRASH CAN
6 VISUALLY EXAMINE LIGHT FIXTURES FOR FUNCTION
7 VISUALLY EXAMINE VENTILATOR
8 VISUALLY EXAMINE WASHBASIN (INDUST)
9 VISUALLY EXAMINE URINAL
10 VISUALLY EXAMINE W.C. AND STALL
11 CHECK PAPER TOWEL DISPENSER
12 CHECK ROLLER TOWEL CABINET
13 RECORD QUALITY INFORMATION

JT 112 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE WALLS
3 VISUALLY EXAMINE BASEBOARD
4 VISUALLY EXAMINE WINDOW LEDGE
5 VISUALLY EXAMINE CLOSED TRASH CAN
6 VISUALLY EXAMINE LIGHT FIXTURE FOR FUNCTION
7 VISUALLY EXAMINE VENTILATOR
8 VISUALLY EXAMINE WASHBASIN
9 VISUALLY EXAMINE URINAL
10 VISUALLY EXAMINE W.C. AND STALL
11 CHECK PAPER TOWEL DISPENSER
12 CHECK ROLLER TOWEL CABINET
13 EXAMINE WASHROOM FIXTURE
14 EXAMINE LOCKER
15 EXAMINE VENETIAN BLIND
16 RECORD QUALITY INFORMATION

JT 113 1 VISUALLY EXAMINE FLOOR
2 VISUALLY EXAMINE WALLS
3 VISUALLY EXAMINE BASEBOARDS
4 VISUALLY EXAMINE WINDOW LEDGE
5 VISUALLY EXAMINE CLOSED TRASH CAN
6 VISUALLY EXAMINE LIGHT FIXTURE FOR FUNCTION
7 VISUALLY EXAMINE VENTILATOR
8 VISUALLY EXAMINE WASHBASIN
9 VISUALLY EXAMINE W.C. AND STALL
10 CHECK PAPER TOWEL DISPENSER
11 CHECK ROLLER TOWEL CABINET
12 CHECK SANITARY NAPKIN UNITS
13 EXAMINE CHAIR
14 EXAMINE LOCKER
15 EXAMINE VENETIAN BLIND
16 RECORD QUALITY INFORMATION

JT 114 1 EXAMINE LIGHT FIXTURE FOR CLEANLINESS
2 MOVE BETWEEN FIXTURES

JT 115 1 EXAMINE BLIND
2 MOVE BETWEEN BLINDS

JT 116 1 VISUALLY EXAMINE WALLS

JT 117 1 VISUALLY EXAMINE FLOOR

JT 118 1 EXAMINE HIGH LEVEL DUCT, PIPE ETC.
2 MOVE BETWEEN LENGTHS

JT 119 1 SWEEP FLIGHT OF STAIRS 16 STEPS PER FLIGHT
2 SWEEP LANDING 36 SQ. FT. PER LANDING, 1 LANDING PER FLIGHT

JT 120 1 DUST MOP FLIGHT OF STAIRS 16 STEPS PER FLIGHT
2 DUST MOP LANDING 36 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 121 1 DAMP MOP FLIGHT OF STAIRS 16 STEPS PER FLIGHT
2 DAMP MOP LANDING 36 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 122 1 WET MOP FLIGHT OF STAIRS 16 STEPS PER FLIGHT
2 WET MOP LANDING 36 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 123 1 SWEEP FLIGHT OF STAIRS 21 STEPS PER FLIGHT
2 SWEEP LANDING 51 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 124 1 DUST MOP FLIGHT OF STAIRS 21 STEPS PER FLIGHT
2 DUST MOP LANDING 51 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 125 1 DAMP MOP FLIGHT OF STAIRS 21 STEPS PER FLIGHT
2 DAMP MOP LANDING 51 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 126 1 WET MOP FLIGHT OF STAIRS 21 STEPS PER FLIGHT
2 WET MOP LANDING 51 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 127 1 SWEEP FLIGHT OF STAIRS 2 STEPS PER FLIGHT
2 SWEEP LANDING 50 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 128 1 SWEEP FLIGHT OF STAIRS 4 STEPS PER FLIGHT
2 SWEEP LANDING 50 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 129 1 SWEEP FLIGHT OF STAIRS 6 STEPS PER FLIGHT
2 SWEEP LANDING 50 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 130 1 SWEEP FLIGHT OF STAIRS 8 STEPS PER FLIGHT
2 SWEEP LANDING 50 SQFT PER LANDING, 1 LANDING PER FLIGHT

JT 131 1 SWEEP HANDICAPPED RAMP WITH PUSH BROOM 32 SQFT PER RAMP.

JT 132 1 SWEEP HANDICAPPED RAMP WITH PUSH BROOM 40 SQFT PER RAMP

JT 133 1 SWEEP HANDICAPPED RAMP WITH PUSH BROOM 64 SQ FT PER RAMP

JT 134 1 SWEEP HANDICAPPED RAMP WITH PUSH BROOM 80 SQ FT PER RAMP

JT 135 1 SWEEP HANDICAPPED RAMP WITH PUSH BROOM 120 SQ FT PER RAMP

JT 136 1 DUST MOP FLOOR OBSTRUCTED BY 2 TO 6 ITEMS.
 2 SPRAY CLEAN WITH DISC MACHINE.
 3 DUST MOP FLOOR TO REMOVE PARTICLES REMOVED BY DISC MACHINE CLEANING.
 4 WAX FLOOR FOLLOWING CLEANING WITH LIQUID SELF-POLISHING WAX.

JT 137 1 DAMP MOP FLOOR - LIGHT SOIL - MOVE 2 TO 6 ITEMS.

JT 138 1 SWEEP FLOOR OBSTRUCTED BY 2 TO 6 ITEMS
 2 WETMOP FLOOR WITH CLEANING BLEACHING EMULSION - MOVE 2 TO 6 ITEMS.
 3 CHANGE WATER AND CLEANING SOLUTION. 1 TIME PER 1500 SQFT.
 4 DAMPMOP FLOOR - LIGHT SOIL - MOVE 2 TO 6 ITEMS. DO TWICE PER 100 SQ FT

JT 139 1 WET MOP FLOOR - MOVE 2 TO 6 ITEMS.
 2 DAMP MOP FLOOR - MOVE 2 TO 6 ITEMS.

JT 140 1 SWEEP FLOOR OBSTRUCTED BY 2 TO 6 ITEMS.
 2 WET MOP FLOOR WITH COLD WATER.
 3 DAMP MOP FLOOR WITH COLD WATER. DO TWICE.

JT 141 1 WALK TO WASHBASIN *4 PACES AVERAGE
 2 OBTAIN AND REPLACE SPONGE OR BRUSH
 3 SPRINKLE CLEANER DISINFECTANT IN WASHBASIN
 4 TURN WATER FAUCET ON AND OFF
 5 SCRUB WASHBASIN WITH SPONGE OR BRUSH
 6 WIPE WASHBASIN
 7 RINSE AND RING OUT SPONGE
 8 CLEAN WALL ADJACENT TO WASHBASIN

JT 142 1 WALK TO WASHBASIN *4 PACES AVERAGE
 2 CLEAN PEDESTAL TYPE WASHBASIN COMPLETE
 3 CLEAN WALL AREA ADJACENT TO WASHBASIN
 4 RINSE AND WRING OUT SPONGE

JT 143 1 OBTAIN PAPER TOWELS (2) *TWO MIRRORS CLEANED WITH ONE TOWEL
 2 CLEAN MIRROR *AVERAGE MIRROR PLUS SHELF = 3.75 SQ. FT.
 3 DISPOSE OF PAPER TOWELS *TWO MIRRORS CLEANED WITH ONE TOWEL

- JT 144 1 WALK TO URINAL *3 PACES AVERAGE
2 CLEAN AND DISINFECT FLOOR TYPE URINAL
3 CLEAN AND DISINFECT WALL TYPE URINAL
4 PUT ON AND REMOVE GLOVES *PUT ON GLOVES ONCE EVERY
FOUR FIXTURES
- JT 145 1 DAMP WIPE DISPENSER (SOAP, ETC.)
2 CHECK SOAP SUPPLY AT WASHBASIN
3 WALK TO AND FROM SOAP STORAGE AREA *4 PACES EACH W
AY (8 TOTAL) EVERY FIVE WASHBASINS *FREQUENCY = (1
4 GET BAR SOAP AND PLACE ON WASHBASIN DISPENSER *REP
LENISH ONCE EVERY 5 WASHBASINS
5 UNWRAP BAR SOAP *REPLENISH ONCE EVERY 5 WASHBASINS
- JT 146 1 CHECK BORAX (SOAP) SUPPLY
2 REPLENISH (FILL) BORAX DISPENSER *ONCE EVERY 5 CHE
CKS
3 DAMP WIPE DISPENSER (SOAP, ETC.)
- JT 147 1 WALK TO WATER CLOSET STALL
2 RING OUT CLOTH OR SQUEEZE SPONGE
3 CLEAN AND DISINFECT WATER CLOSET
4 PUT ON AND REMOVE GLOVES *PUT ON AND REMOVE GLOVES
EVERY 4 FIXTURES
5 SPOT WIPE WATER CLOSET STALL
- JT 148 1 CHECK TOILET PAPER SUPPLY
2 OBTAIN NEW ROLL OF TOILET PAPER *REPLENISH ONCE EV
ERY 5 WATER CLOSET STALLS
3 UNWRAP NEW ROLL OF TOILET PAPER *ONCE EVERY 5 WATE
R CLOSET STALLS
4 REMOVE EMPTY ROLL OF TOILET PAPER *ONCE EVERY 5 WA
TER CLOSET STALLS
5 INSTALL NEW TOILET PAPER ROLL *ONCE EVERY 5 WATER
CLOSET STALLS
- JT 149 1 WALK TO BRADLEY BASIN *6 PACES AVERAGE
2 OBTAIN OR REPLACE CLOTH OR SPONGE
3 SPRINKLE CLEANER DISINFECTANT IN BASIN *SPRINKLE A
T 5 LOCATIONS
4 CLEAN 5FT DIAMETER BRADLEY BASIN
5 CLEAN PIPEWORK *EQUIVALENT TO CLEANING 2 SOAP DISP
ENSERS
- JT 150 1 WALK TO BRADLEY BASIN *6 PACES AVERAGE
2 OBTAIN OR REPLACE CLOTH OR SPONGE
3 SPRINKLE CLEANER DISINFECTANT IN BASIN *SPRINKLE A
T 3 LOCATIONS
4 CLEAN 1/2 CIRCLE BRADLEY BASIN (5FT DIAMETER)
5 CLEAN PIPEWORK *EQUIVALENT TO CLEANING 1 SOAP DISP
ENSER

JT 151 1 WALK TO DISPENSER *6 PACES AVERAGE
 2 CHECK DISPENSER FOR TOWEL SUPPLY
 3 LOAD DISPENSER WITH TOWELS *REFILL DISPENSER ONCE EVERY 4 CHECKS
 4 DAMP WIPE DISPENSER

JT 152 1 WALK TO CABINET *4 PACES AVERAGE
 2 CHECK CABINET FOR CLOTH OR PAPER SUPPLY
 3 CHANGE ROLL OF CLOTH OR PAPER *CHANGE ONCE EVERY 10 CHECKS
 4 DAMP WIPE CABINET (PAPER/CLOTH ROLL DISPENSER)

JT 153 1 WALK TO SANITARY NAPKIN DISPENSER AND DISPOSAL UNIT. *4 PACES AVERAGE
 2 CHECK DISPENSER FOR SUPPLY
 3 CHECK DISPOSAL UNIT
 4 REPLENISH DISPENSER *ONCE EVERY 5 CHECKS
 5 EMPTY DISPOSAL UNIT *ONCE EVERY SECOND CHECK
 6 CLEAN DISPOSAL UNIT *ONCE EVERY SECOND CHECK

JT 154 1 OBTAIN PAPER TOWELS (2 TOWELS)
 2 CLEAN MIRROR *AVERAGE WALL MIRROR SIZE IS 8 SQ. FT.
 3 DISPOSE OF PAPER TOWELS

JT 155 1 WALK TO FOUNTAIN
 2 CLEAN TOP AND SIDES

JT 156 1 SWEEPING PORTION ONLY
 2 SCATTER SWEEPING COMPOUND
 3 PICK UP SWEEPING COMPOUND/DEBRIS AND DISPOSE

JT 157 1 MOVE SMALL FURNITURE ITEMS *MOVE ASIDE AND REPLACE 1 ITEM PER 100 SQ. FT.
 2 TAKE MOP FROM BUCKET AND WRING OUT
 3 DAMP MOP FLOOR
 4 RETURN MOP TO BUCKET
 5 CHANGE WATER AND CLEANING SOLUTION *WATER CHANGED EVERY 3,000 SQ. FT.
 6 REMOVE GUM *GUM REMOVED EVERY 500 SQ. FT.
 7 MOVE BUCKET TO NEXT AREA
 8 PLACE CAUTION SIGNS PER 100 SQ. FT.

JT 158 1 WET MOP FLOOR WITH 32 OZ. MOP *AREA OF 100 SQ. FT.
 2 TAKE MOP FROM BUCKET AND WRING OUT
 3 WET MOP FLOOR
 4 RETURN MOP TO BUCKET
 5 CHANGE WATER AND CLEANING SOLUTION *WATER CHANGED EVERY 1,500 SQ. FT.
 6 REMOVE GUM *GUM REMOVED EVERY 500 SQ. FT.
 7 MOVE BUCKET TO NEXT AREA
 8 PLACE CAUTION SIGNS PER 100 SQ. FT.
 9 MOVE SMALL FURNITURE ITEMS *MOVE ASIDE AND REPLACE 1 ITEM PER 100 SQ. FT.

JT 159 1 WALK TO AND FROM WASTEBASKET TO BASKET, BASKET TO
BARREL AND RETURN TRIP - AVERAGE 6 PACESFREQUENCY
2 PUSH BARREL BETWEEN PICK UP POINTS AVERAGE 5 PACES
WITH BARREL, PER WASTEBASKET
3 PICK UP WASTEBASKET
4 EMPTY WASTEBASKET
5 ASIDE WASTEBASKET

JT 160 1 DUST MOP FLOOR AREA CONTAINING 0-1 ITEM OF FURNITU
RE PER 100 SQ. FT. (DUST MOPPING TIME ONLY)
2 ANCILLARY ACTIONS, PICK UP PARTICLES, CLOTH COVER
ON BROOM
3 MOVE SMALL FURNITURE ITEM (AVERAGE 1 PER 100 SQ FT
) MOVE ASIDE AND REPLACE 1 ITEM PER 100 SQ FT

JT 161 1 SWEEPING PORTION TIME ONLY
2 ANCILLARY ACTIONS, SCATTER PICK UP AND DISPOSE COM
POUND
3 MOVE SMALL FURNITURE ITEM MOVE ASIDE AND REPLACE 1
ITEM PER 100 SQ FT

JT 162 1 VACUUM - MACHINE TIME
2 MOVE SMALL FURNITURE MOVE ASIDE AND REPLACE 1 ITEM
PER 100 SQ FT
3 ANCILLARY ACTIONS - PLUG & UNPLUG, EMPTY BAG ETC.

JT 163 1 ANCILLARY ACTIONS - FILL AND EMPTY PAIL ONCE EVERY
400 SQ FT
2 WASH WALLS OR PARTITIONS 100 SQ FT
3 MOVE LIGHT OBJECT ONE OBJECT AWAY AND BACK
4 MOVE HEAVY OBJECT ONE OBJECT AWAY AND BACK

JT 164 1 ANCILLARY ACTIONS - FILL & EMPTY PAIL ONCE EVERY 4
00 SQ FT
2 WASH GLASS 100 SQ FT
3 MOVE LIGHT OBJECT ONE OBJECT AWAY AND BACK
4 MOVE HEAVY OBJECT MOVE ONE OBJECT AWAY AND BACK ON
CE EVERY 100 SQ FT

JT 165 1 ANCILLARY ACTIONS - FILL AND EMPTY PAIL ONCE EVERY
400 SQ FT
2 WASH TILES 100 SQ FT
3 MOVE LIGHT OBJECT MOVE ONE OBJECT AWAY AND BACK

JT 166 1 ANCILLARY ACTIONS - FILL & EMPTY PAIL ONCE PER 10
DOORS
2 WASH DOOR

JT 167 1 ANCILLARY ACTIONS - FILL & EMPTY PAIL ONCE PER 4,0
00 SQ FT OF WALL SURFACE
2 SPOT WASH (PER 4 SQ FT) 2 SQ FT PER 100 SQ FT OF W
ALL SURFACE

JT 168 1 WALK WITH MACHINE INTO AREA 20 PACES EVERY 400 SQ
FT
2 UNCOIL CORD, PLUG IN, UNPLUG & RECOIL ONCE EVERY 4
00 SQ FT
3 SWITCH M/C ON AND OFF SWITCH ON AND OFF
4 BUFF OR WAX (M/C TIME) PER 100 SQ FT

JT 169 1 PUT ON AND REMOVE GLOVES
2 PREPARE CLEANING SOLUTION *ONE FOR DAMP WIPING SOL
UTION; TWO FOR *CLEANING TOILET, TUB AND SINK
3 CLEAN SINK AND SURROUNDING TILE
4 CLEAN TUB AND SURROUNDING TILE
5 CLEAN TOILET
6 WIPE WITH DAMP CLOTH AS REQUIRED *OVERHEAD LAMP, T
ABLE, LAZY CHAIR, CHAIR, BED *(METAL TRIM), CHEST,
7 DUST AS REQUIRED *BLINDS *ASSUME 100 SQ FT OF SPAC
E TO DUST OR 300 LN FT*FOR PRACTICAL PURPOSES 1 SQ
8 CHECK PAPER TOWEL DISPENSER AND SERVICE AS NEEDED
9 CHECK TOILET PAPER DISPENSER AND SERVICE AS NEEDED
10 EMPTY WASTE CONTAINERS
11 SWEEP ROOM
12 MOP ROOM
13 BEND AND ARISE REQUIRED *FOR CLEANING PACIENT CARE
ROOM NOT COVERED *ON ANTECEDENT (AVE. OF 50)
14 WALKING REQUIRED *PER JOB

JT 170 1 WASH TUB AND SURROUNDING TILE *ASSUME 15 SQ FT AR
EA TOTAL
2 RINSE TUB AND SURROUNDING TILE *ASSUME 15 SQ FT AR
EA TO BE RINSED
3 WIPE TUB AND SURROUNDING TILE *ASSUME 15 SQ FT ARE
A TO BE WIPED

JT 171 1 PREPARE DRY SCRUBBING/BUFFING CARPET CLEANING MACH
INE FOR USE AND STORAGE *2 MACHINES SET UP PER JOB
2 PREPARE 1-GALLON PRESSURIZED TANK FOR USE *2 TANKS
SET UP PER JOB (VIDEO OBSERVATION)
3 MOVE LIGHT OBSTRUCTIONS FROM AREA BEING CLEANED (T
RASH CAN, SMALL BOX, CHAIR, ETC) *22 OBJECTS MOVED
4 USE HAND CARRIED PRESSURIZED TANK TO SPRAY CARPET
DURING DRY SCRUBBING/BUFFING CARPET CLEANING *14 O
5 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO SCRUBB CARPET SURFACE
6 SPRAY SOLVENT FROM AEROSOL CAN ON SOILED SPOTS ON
CARPET WHERE SOLUTION FROM TANK WILL NOT REMOVE *2
7 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO FLUFF CARPET AFTER SCRUBBING *1 OCCURRENCE IN 6
8 WALK TO PERFORM ADDITIONAL WORK *1 OCCURRENCE IN 6
27 SQ FT PER VIDEO *TO & FROM ELECT CORD TO REMOVE

JT 172 1 PREPARE DRY SCRUBBING/BUFFING CARPET CLEANING MACH
INE FOR USE AND STORAGE *2 MACHINES SET UP PER JOB
2 PREPARE 1-GALLON PRESSURIZED TANK FOR USE *2 TANKS
SET UP PER JOB (VIDEO OBSERVATION)
3 MOVE LIGHT OBSTRUCTIONS FROM AREA BEING CLEANED (T
RASH CAN, SMALL BOX, CHAIR, ETC) *22 OBJECTS MOVED
4 USE HAND CARRIED PRESSURIZED TANK TO SPRAY CARPET
DURING DRY SCRUBBING/BUFFING CARPET CLEANING *14 O
5 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO SCRUBB CARPET SURFACE
6 SPRAY SOLVENT FROM AEROSOL CAN ON SOILED SPOTS ON
CARPET WHERE SOLUTION FROM TANK WILL NOT REMOVE *1
7 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO FLUFF CARPET AFTER SCRUBBING *1 OCCURRENCE IN 6
8 WALK TO PERFORM ADDITIONAL WORK *1 OCCURRENCE IN 6
27 SQ FT PER VIDEO *TO & FROM ELECT CORD TO REMOVE

JT 173 1 PREPARE DRY SCRUBBING/BUFFING CARPET CLEANING MACH
INE FOR USE AND STORAGE *2 MACHINES SET UP PER JOB
2 PREPARE 1-GALLON PRESSURIZED TANK FOR USE *2 TANKS
SET UP PER JOB (VIDEO OBSERVATION)
3 USE HAND CARRIED PRESSURIZED TANK TO SPRAY CARPET
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TO SCRUBB CARPET SURFACE
5 SPRAY SOLVENT FROM AEROSOL CAN ON SOILED SPOTS ON
CARPET WHERE SOLUTION FROM TANK WILL NOT REMOVE *2
6 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO FLUFF CARPET AFTER SCRUBBING *1 OCCURRENCE IN 6
7 WALK TO PERFORM ADDITIONAL WORK *1 OCCURRENCE IN 6
27 SQ FT PER VIDEO *TO & FROM ELECT CORD TO REMOVE

JT 174 1 PREPARE DRY SCRUBBING/BUFFING CARPET CLEANING MACH
INE FOR USE AND STORAGE *2 MACHINES SET UP PER JOB
2 PREPARE 1-GALLON PRESSURIZED TANK FOR USE *2 TANKS
SET UP PER JOB (VIDEO OBSERVATION)
3 USE HAND CARRIED PRESSURIZED TANK TO SPRAY CARPET
DURING DRY SCRUBBING/BUFFING CARPET CLEANING *14 O
4 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO SCRUBB CARPET SURFACE
5 SPRAY SOLVENT FROM AEROSOL CAN ON SOILED SPOTS ON
CARPET WHERE SOLUTION FROM TANK WILL NOT REMOVE *1
6 USE DRY SCRUBBING/BUFFING CARPET CLEANING MACHINE
TO FLUFF CARPET AFTER SCRUBBING *1 OCCURRENCE IN 6
7 WALK TO PERFORM ADDITIONAL WORK *1 OCCURRENCE IN 6
27 SQ FT PER VIDEO *TO & FROM ELECT CORD TO REMOVE

JT 175 1 OPEN AND CLOSE PRESSURIZED SPRAYER CAP *THE AREA I
S TO BE DRY CLEANED TWICE *2 GALLONS USED PER 2800
2 SPRAY OIL-BASED-SPOT-REMOVAL (AEROSOL) ON HARD TO
CLEAN SPOTS *AVERAGE NUMBER OF SPOT PER 100 SQ FT

JT 49A 1 DUST CORIDOR OR LOBBY EXCLUDING VENETIAN BLINDS
2 DUST VENETIAN BLIND (OCCURANCE: .34 X 1/5)

JT 50A 1 DUST DRAFTING ROOM EXCLUDING VENETIAN BLINDS
2 DUST VENETIAN BLINDS (OCCURANCE: .57 X 1/5)

JT 51A 1 DUST DUPLICATING OR MACHINE ROOM EXCLUDING VENETIA
N BLINDS
2 DUST VENETIAN BLINDS (OCCURANCE: .23 X 1/5)

JT 52A 1 DUST LOUNGE OR RECREATION ROOM EXCLUDING VENETIAN
BLINDS
2 DUST VENETIAN BLINDS (OCCURANCE: .33 X 1/5)

JT 53A 1 DUST GENERAL OFFICE AREA EXCLUDING VENETIAN BLINDS
2 DUST VENETIAN BLINDS (OCCURANCE: .34 X 1/5)

JT 54A 1 DUST EXECUTIVE OFFICE AREA EXCLUDING VENETIAN BLIN
DS
2 DUST VENETIAN BLINDS (OCCURANCE: .52 X 1/5)

JT 55A 1 DUST CONFERENCE ROOM EXCLUDING VENETIAN BLINDS
2 DUST VENETIAN BLINDS (OCCURANCE: .45 X 1/5)

JT 56A 1 DUST LIBRARY EXCLUDING VENETIAN BLINDS
2 DUST VENETIAN BLINDS (OCCURANCE: .45 X 1/5)